



"Supporting tomorrow's
engineers today"

ALASKA ENGINEERING
EDUCATION FOUNDATION

AEEF January Teleconference Minutes

08 January 2013

Noon (12:00)

Call in Number: 1-800-391-1709

Conference ID: 596672

1) Meeting call to order (12:04pm)

2) Roll Call

a) *Officers Present:*

1. *Gerry Brown*
2. *Michael Dean*
3. *Darrell Wetherall*
4. *Kevin Ross*
5. *Gregory Latreille*
6. *John Pekar*
7. *Brad Fristoe*
8. *Steve Shrader*

b) *Officers Not Present:*

1. *Frances Isgrigg*
2. *Brian Dow*
3. *Maureen Hansen*
4. *LaQuita Chmielowski*
5. *Angela Smith*

3) Approval of Agenda

a) *Add "AEA Support" to new business*

b) *Motion to approve by Greg, Gerry 2nd, passed.*

4) Approval of Meeting Minutes

a) November Board Meeting, 13 November

i) *Motion to approve minutes as revised by Greg, 2nd by Brad, passed.*

5) Executive Director's Report – S. Shrader



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- a) *Steve sent out report in e-mail this morning.*
 - b) *The report shows the current account balances.*
 - i) *\$4,750 in scholarships unpaid*
 - ii) *Note that endowment balance on December 31 does not check with portfolio value because Steve has not received December statements yet.*
 - c) *Income/Expenses – nothing outstanding.*
 - i) *Income: Received about \$10,000 for Mathcounts.*
 - (1) *Note the YTD \$29 accrued interest.*
 - (2) *This has been distributed throughout the different accounts.*
 - ii) *Expenses have been adjusted to match Wells Fargo statement.*
 - d) *All Mathcounts expenses are based on last year's efforts.*
 - e) *Scholarship expenses show only ones that have been paid.*
 - i) *All but 1 have been paid.*
 - ii) *4 of 5 new are the 2nd of a 2yr award,*
 - (1) *1 is unclaimed.*
 - (2) *1 was unable to declare based on the program.*
 - iii) *The scholarships will be claimed at appropriate time.*
 - f) *Portfolio value – Steve narrowed the disparity to \$32 from the Morgan Stanley statement.*
 - i) *Steve is using Quicken to figure out where the -\$290 comes from.*
 - g) *Morgan Stanley completely revamped statements over the summer.*
 - i) *This could cause difficulties with Quicken.*
 - ii) *Morgan Stanley switched the liquid assets account resulting in a \$263 difference.*
- 6) **MATHCOUNTS Report –L. Chmielowski**
- a) *LaQuita previously sent out her written report via e-mail.*
 - b) *Juneau lodging consists of:*
 - i) *12 rooms for Mathletes .*
 - ii) *8 rooms for ASPE officers.*



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- c) *Topic for discussion: Invite people associated with Mathcounts to the banquet?*
- i) *We need more information such as the venue, cost of meals, headcount, etc...*
 - ii) *Members sponsor? Free tickets?*
 - iii) *Check with Darrell about costs...cant budget handle a small group of extra people...how many? Should invite...charge? Possibly give mathletes a discount?*
 - iv) *Flat rate for dinner will be in the \$18-\$35 range.*
 - v) *Most places in Juneau, you have to rent the facility.*
 - (1) *Need headcount – could change location which could affect the price by \$300-\$800.*
 - vi) *Charge \$15/ticket for others...keeps invitation open without offering free meal.*
 - vii) ***Motion to give base charge of \$15 for Banquet ticket to Mathletes and coaches by Gerry, 2nd by Greg, passed.***
 - viii) *Note request for posting Mathcounts handbook on website.*
 - ix) *Discussion of transferring miles to \$6000 account in order to help LaQuita purchase what she needs to.*
 - (1) *Min 1000 miles requirement to transfer.*
 - (2) *Gerry willing to transfer 1,500 miles and pay fee.*
- 7) **Scholarship Reports – F. Isgrigg**
- a) *No written Report*
 - b) *Scholarship applications are out and are due at end of the month.*
 - i) *Not much to discuss before then.*
 - c) *Deb Allen interested in idea of becoming scholarship chair.*
 - i) *This is a good time to get involved with Francis as scholarship applications start to come in.*
 - ii) *Gerry will send scholarship information to Deb Allen.*
 - iii) *It would be a good idea to check Deb's perspective on attending Board meetings.*



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- iv) *Mike will check if Francis will be attending Juneau meeting.*
 - v) *Francis interested in helping in scholarships, but does not want to be head of it.*
- 8) Task Force Reports
- a) MATHCOUNTS Revitalization – G. Latreille
 - i) MATHCOUNTS coordinator for Juneau.
 - (1) *No action.*
 - ii) State Coordinator Position
 - b) AEEF Scholarship Program Expansion – G. Brown
 - i) *No action.*
 - c) *AK Airlines Letter*
 - i) *Alaska Airlines held their Board Meeting in December*
 - (1) *We are still waiting to hear back.*
 - (2) *We will plan contact them if we have not heard back by February.*
- 9) Old Business
- a) Website – status update – G. Latreille
 - i) *Everything on the website is up to date.*
 - ii) *Greg is working with Angie on how to select which funds in the endowment to donate to.*
 - b) Foraker Group Foundation – S. Shrader
 - i) *No action.*
 - c) Pick/Click/Give – S. Shrader
 - i) Need to publicize.
 - (1) *Steve is developing guidelines for getting the word out.*
 - (2) *Greg will do his PFD application and check the P/C/G is working.*
 - (a) *Greg will have the chapter directors send out the instructions now and before the March 31st PFD deadline.*
- 10) New Business
- a) AEA Support
 - i) *The Anchorage presentation covered how to put together literature on funding.*



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- (1) It focused on spreading the word about funding around the state.*
- ii) Gerry has a Powerpoint presentation to put on website.*
 - (1) He will send e-mails to the membership aiming them towards the Powerpoint.*
- iii) Brad will handle the Fairbanks portion.*
- iv) Post letter of support on both websites as well*
 - (1) The letters will promote supporting our efforts and AEA.*

Next Board Meeting, 29-30 March 2013. Juneau.

- 1. Gerry needs to start working with NSPE President*
- 2. Darrell will check with Eric Erickson about possibly taking president flightseeing.*
- 3. Gerry will contact Nancy Oswald to ensure the March Board meeting is on the National schedule.*
- 4. Darrell will check with LaQuita about what day would be better for the AEEF portion of the Board meeting (Fri or Sat?)*

Adjourn (1:01pm)