



"Supporting tomorrow's  
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# ALASKA ENGINEERING EDUCATION FOUNDATION

## AEEF November Teleconference Minutes

13 November 2012

Noon (12:00)

Call in Number: 1-800-391-1709

Conference ID: 596672

1) Meeting call to order

2) Roll Call (12:05)

a) *Officers Present:*

1. *Gerry Brown*
2. *Michael Dean*
3. *Darrell Wetherall*
4. *Kevin Ross*
5. *Gregory Latreille*
6. *John Pekar*
7. *LaQuita Chmielowski*
8. *Brad Fristoe*
9. *John Pekar*
10. *Steve Shrader*
11. *Angela Smith*

b) *Officers Not Present:*

1. *Frances Isgrigg*
2. *Brian Dow*
3. *Maureen Hansen*

3) Approval of Agenda

a) *Add spot for Alaska Secondary Engineering Academy (ASEA) under New Business*

b) ***Motion to approve agenda by Greg, Angela 2<sup>nd</sup>, passed.***

4) Approval of Meeting Minutes

a) October Board Meeting

i) ***Motion to approve minutes by Gerry, Angela 2<sup>nd</sup>, passed.***



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(1) *Greg, Brad, & Steve abstain*

5) Executive Director's Report – S. Shrader

- a) *Bills are paid.*
- b) *There have been no contributions to the Paypal account.*
- c) *Steve asked what comment about A5. on p.2 of minutes was about*
  - i) *Angela clarified the minutes should say 8 years, which was a misrepresentation of the running average - we will now use 5.*
- d) ***Motion to approve report by Greg, Angela 2<sup>nd</sup>, passed.***

6) MATHCOUNTS Report –L. Chmielowski

- a) *The local coordinators working on finding local and state coordinators.*
- b) *The State Mathcounts competition is in Juneau on March 30.*
  - i) *It would like to have someone help from people in Juneau.*
- c) *Parents/coordinators plan to send kids home Saturday night.*
  - i) *This saves a night of travel/rooming expense.*
  - ii) *It will also require more coordination.*
- d) ***Motion to change date of ASPE/AEEF Board Meeting to March 29-30, 2013 by Gerry, 2<sup>nd</sup> by Brad, passed.***
  - i) *Note Brian & Maureen missing for discussion about changing date.*
- e) *No objections to report, report accepted.*

7) Scholarship Reports – F. Isgrigg

- a) *Francis not present.*
  - i) *Mike was unable to contact her.*
- b) *Most of work will be done later in year.*
- c) *Greg has updated website with current scholarship application.*
  - i) *The information is up on ASPE website, but not on AEEF website.*
- d) *There was discussion about Deb Allen moving into the Scholarship position.*
  - i) *Francis needs to be involved in the discussion before making any decisions.*



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- e) *Discussion about if it is worth it for the scholarship position to attend board meetings.*
  - i) *Conversation is tabled.*
  - ii) *We will have an open discussion with the future scholarship person about the issue.*
- 8) Task Force Reports
  - a) MATHCOUNTS Revitalization – G. Latreille
    - i) MATHCOUNTS coordinator for Juneau.
    - ii) State Coordinator Position
      - (1) *Greg doesn't want to lead task force*
        - (a) *He will work on in it in the future.*
      - (2) *We are in need of a State coordinator position.*
  - b) AEEF Scholarship Program Expansion – G. Brown
    - (1) *Action item: Legal agreement w/ Mat-Su ASCE*
      - (a) *Gerry will e-mail Art Schwartz.*
    - i) Results from grant request to AlaskaAir for MATHCOUNTS.
      - (1) *We have not heard back from Alaska Airlines*
        - 1. *Greg will remind Forrest he will be getting letter.*
      - (2) *Gerry will make call to Alaska Airlines after Dec 1<sup>st</sup> and report back through e-mail.*
      - (3) *\*Greg has sent out e-mail regarding Alaska Airlines response (Post-Meeting)*
- 2) Old Business
  - a) Website – status update – G. Latreille
    - i) *Greg tried to meet w/Angie*
      - (1) *He will sent her his edits with a priority list:*
        - 1. *Scholarships*
        - 2. *Mathcounts*
        - 3. *Old board of directors*
    - ii) *We need to talk about being able to allocate to which fund you donate to.*



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- (1) *We will look into adding options.*
    - iii) *Forrest's letter will point people to donate online.*
      - (1) *We should see activity in Paypal once the letter goes out.*
    - iv) *Angie's work has been within the budget.*
      - (1) *Greg can track if it goes in excess.*
    - v) *\$675 is the total to-date amount spent on the website for all years (\$1200 funded). This does not include website fees - have been taken care of by Forrest.*
      - (1) *Will need to pay for eventually. Greg will find out costs and we will need to write a letter so Forrest can write it off.*
  - b) Foraker Group Foundation – S. Shrader
    - i) *Steve has not worked with them since he got dues current with them this summer.*
    - ii) *It feels like they want to make things right after the last poor performance.*
  - c) Pick/Click/Give – S. Shrader
    - i) \$900 for year 2012 to be allocated to? Need to publicize.
      - (1) *Steve e-mailed the report to the Board in mid-October.*
      - (2) *received \$900 in checks (\$375 anonymous)*
      - (3) *Motion to split Pick, Click, Give contributions evenly 3 ways (Operations/Scholarship/Mathcounts) into endowment by Angela, Greg 2<sup>nd</sup>, passed.***
      - (4) *Pick/Click/Give(PCG) – we are waiting to hear about the notification of additional funds.*
      - (5) *Greg will put note on website to say PCG contributions go to the endowment.*
      - (6) *We are set up for 2013 PCG contributions.*
  - d) Website Updating – G. Latreille as POC
    - i) *Previously discussed.*
- 3) *New Business\**



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- a) *ASEA –Alaska Secondary Engineering Academy - High school STEM program*
  - i) *We are looking for letters of support by Nov.15*
  - ii) *Gerry/Mike working on letters – 2 letters, one from AEEF & one from ASPE*
    - (1) *Steve will send AEEF letterhead w/correct address to Mike*
    - (2) *They will give members chance to review letter once done*
    - (3) *Discussion to use PO Box as AEEF address.*
      - 1. *PO Box will not work because AEEF director could be anywhere in the state.*
      - 2. *Home address better*
- b) *LaQuita will look strategic planning until hear back from Alaska Airlines.*
- c) *Gerry will send survey before January to have things in place before spring. at getting more spots at the Convention Center in Juneau for board members to stay at during March Board Meeting.*
- d) *Gerry will request NSPE President to come to Juneau*
- e) *PCG cutoff for application is March 31, 2014*
- f) *LaQuita will work on mileage plan numbers for Eazybiz.*
  - i) *Will see if Matchounts is able to access the 49 club.*

Next Teleconference, 08 January **2013\***, noon

Next Board Meeting, **(29-30)\*** March 2013. Juneau.

Adjourn *(1:00 pm)*

- 1) *Next ASPE Teleconference September 11<sup>th</sup>, 2012*