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ALASKA ENGINEERING  
EDUCATION FOUNDATION

## AEEF Monthly Meeting Minutes

October 30<sup>th</sup>, 2010, 1:30 – 5:00 PM

**Location:** BBFM Engineers, 510 L Street, Ste. 200

**Call in Number:** 800.391.1709

**Bridge:** 596672

1. Meeting called to order at 2:32 by Eric
2. Roll call for Quorum
  - a. Eric Eriksen
  - b. Greg Latreille
  - c. Katie Swenson
  - d. Mike Spitz
  - e. Angela Smith
  - f. Maureen Hansen
  - g. Linda Taylor
  - h. Gerry Brown
  - i. Steve Shrader
  - j. David Lanning
  - k. Mike Dean
  - l. Brad Fristoe
3. Approval of agenda

*Items added under new business, moved to accept with additions by Greg, 2<sup>nd</sup> by Mike D.*
4. Approval of Minutes - Mike

*Minutes to be forwarded to board and approved at next meeting*
5. Executive Director's Report – Steve

*Report provided by Steve*  
*Motion to accept report by Greg, 2<sup>nd</sup> by Brad, Passed*
6. MATHCOUNTS Report – Linda Taylor



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*Report provided by Linda*

*Motion to accept report by Angela, 2<sup>nd</sup> by Greg, Passed*

7. AEEF Endowment Report – Forrest Braun

*Letter submitted by Forrest updating current endowment status.*

*Motion to accept by Angela, 2<sup>nd</sup> by Maureen, Passed*

8. Old Business

a. Website

*[www.alaskaeef.org](http://www.alaskaeef.org) is up and running. A task force consisting of Angela and Maureen will work on fleshing out the remaining website details. Board members should review the site and comments should be forwarded to Maureen or Angela.*

b. MathCounts Task Force

*Covered under Section 6*

c. AEEF Endowment Expansion Task Force – Gerry Brown

*DRAFT Scholarship Expansion Task Force, Solicitation of Interest. Gerry has had preliminary discussions with the Society of Petroleum Engineers and the Society of American Military Engineers to use the AEEF as a mechanism to distribute scholarships. The document distributed is a concept/white paper discussion on how this operation could occur. Feedback is requested on the approach and concept document. The Task Force includes Steve, Gerry, Dave, and Mike S.*

9. New Business

a. Articles of incorporation and bylaws

*Mike S will forward copies of changes to the Bylaws proposed in 2006 to the board for review and consideration.*

b. Endowment Director at Board Level

*At this time the board does not feel it is appropriate to add the Endowment Director to the Board. This provides separation from the board to the management of the funds.*

c. Foraker Group

*Discussion on whether to join the Foraker Group for the responsibilities of non-profit boards. Steve will talk with the Foraker Group about having a presentation from them at the next AEEF meeting in November.*

10. Tasks from this meeting

*a. Angela and Greg to work with Steve*

*b. Steve to look at pay pal account for website*



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- c. Greg will break out accounts to clarify Dave's questions*
- d. Feedback on the website from the board members, directed to Maureen and angela.*
- e. Maureen is working with setting up donations via the website*
- f. AEEF bylaws will be forwarded to Mike S then consolidated and forwarded to the board members*
- g. Steve will talk with the Foraker group about meeting with the Board in November meeting.*
- h. Gerry will mail scholarship expansion notes to the board members.*

11. Adjourn at 5:06