



Alaska Society of Professional Engineers

A state society of the National Society of Professional Engineers



ASPE BOARD MEETING

April 14, 2009

Meeting Minutes

Meeting called to order: 12:02 PM

1. Roll call for Quorum: 9 present, 2 absent – Quorum Met

Present:

ASPE President:	Eric Eriksen
ASPE President-Elect:	Deb Allen
ASPE Vice President:	Angela Smith
ASPE Treasurer:	Greg Latreille
ASPE Secretary:	Katie Swenson
ASPE HOD Rep:	Dave Lanning
Anchorage Director:	Gerry Brown
Fairbanks Director:	Brad Fristoe
Juneau Director:	Maureen Hansen

Absent:

ASPE Past President:	Pat Coullahan
ASPE Scholarship Chair:	Frances Isgrigg

2. Approval of Agenda: Approved unanimously.

3. Approval of Past Meeting Minutes: None.

4. Treasurer's Report: None.

5. Membership Report (Forest's Fellow Status)

- Greg gave NSPE the information for Forrest so they can send it to ADN to be published at some point.
- Should put in frame to present to Forrest.
- Who is going to present? Presentation will occur at the Anchorage chapter meeting. Will present and have words by Forrest. Should have a fellow present. Maybe Ken Walsh or Willie Van-Hemert would want to present the award and give a speech?

6. Chapter Director's Report:

- Anchorage (Gerry Brown)
 - Ready to submit budget. Send copy to Greg when it is finalized.



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- ii. Need to do e-post card (990). Should see if it has been done yet and when the fiscal year ends. Due by 15th of 3rd month after end of fiscal year.
 - iii. Want to do seminar with PEPP but not sure if it should be the state seminar. Maybe have PEPP support the seminar that the state is going to put on? Should coordinate with Chris Pletnikoff – He is the newly appointed chair of PEPP. This would allow the scholarship money to be raised by one big seminar instead of two.
 - iv. Need to define our seminar before we join with PEPP. Need to define the objectives of our seminar and decide if it going to be an annual thing.
 - v. Gerry will discuss with PEPP and table for next meeting.
- b. Fairbanks (Brad Fristoe)
- i. Should have students weigh in on the subjects for the seminar. Need a list of topics from Art so they can choose what they are interested in.
 - ii. Deb Allen will contact Art and get a list to e-mail out to all the chapter directors.
- c. Juneau (Maureen Hansen)
- i. Filed 990.
 - ii. Getting budget together. Will send to Greg.
 - iii. Looked up delinquent numbers on NSPE website and sent e-mails to make contact.

7. Old Business:

- a. Website – Gerry contacted someone to get prices to manage the website. Would have to pay for initial set-up and then pay on an as-need basis. This was a lot cheaper than the other options.
- b. ASPE Semi-Annual Meeting – Make sure there is good communication between all parties so that everyone knows the topics before-hand and can weigh in.
- c. 2009-2010 Calendar – Next annual meeting? Deb usually just picks a date and puts it on the calendar. Good enough for now. Can change date late if needed.
- d. Continuing Education Seminar
 - i. Would be good to do this annually so that people can count on it and it will become more popular.
 - ii. Deb will contact Art and get topics to send out.
 - iii. Who is going to be responsible for organizing, setting up the venue, and choosing dates and details?
 - iv. Already settled on date in March meeting – 1st week in November.
 - v. Committee – Deb Allen, Brad Fristoe, Maureen Hansen, Gerry Brown
 - vi. Would like to have topics chosen so venue can be booked in the next couple of months.
- e. Bylaws Revision Committee – Would like to sit down after this meeting and discuss any details.
- f. NSPE Annual Meeting - St. Louis National Meeting
 - i. Eric and Dave are going.



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- ii. Need to have motion in a letter to approve Dave Lanning as a sub for Loren Rasmussen's HOD position at the National Meeting. Dave is new HOD representative. Loren's term doesn't end until the July meeting. So Loren should go to the meeting, but Loren thinks it is more important for Dave to go. So just need to formally appoint Dave as a substitute for Loren so there is no confusion about position start dates.
- iii. Maureen Hansen moves to appoint Dave Lanning as a substitute for Loren Rasmussen and the National Meeting.
- iv. Motion seconded by Deb Allen.
- v. Discussion – Is this allowed? Yes. Greg will contact Nancy Oswald and explain what the situation is. Greg – Thinks that motion should be passed but will contact Nancy for clarification.
- vi. Vote – Motion passes unanimously.

8. New Business:

a. NSPE Voluntary Contributions

- i. Greg e-mail national about the issue and was told that they are working on the problem but that it won't be fixed now. Should send them a formal status request, written by the president. Should state that the situation is unacceptable.
- ii. Greg will outline the letter and work with Eric to get it written. Will send to board for comments before sending.
- iii. Need to know now if the issue is not going to be fixed by November so can do something about the lost revenue.

b. APDC

- i. Fairbanks would like to get updates. People would like to know what APDC is doing.
- ii. Anchorage already has an APDC update. They have someone come to their meetings. Or, if someone can't com, they get something written to be read at the meetings. This could be distributed to Fairbanks and Juneau.
- iii. Fairbanks would like to either get a report, or even have a rep. teleconference in for the meetings. Brad should contact one of the APDC reps. to see if this would be possible.
- iv. Could have APDC sent a monthly report out and then distribute it to all the chapters. This would likely be more efficient. Eric Eriksen should make a formal request of APDC for the report.
- v. Ted_Trueblood@URSCorp.com – Ted would like his contact e-mail updated. Ted should renew with National, we should not have to do this for him. Greg will contact Ted and ask him to update. Will check on APDC update options when he contacts.

c. 2009 Grant Applications

- i. People haven't seen the e-mail yet – did it go out? Greg will find and forward.



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- 9. Meeting Adjourned:** Motion to adjourn by Greg Latreille. Seconded by Deb Allen. Meeting adjourned at 12:54 PM.



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ASPE Monthly Meeting Agenda

April 14th, 2009, 12:00 PM

Location: BBFM Engineers, 510 L Street, Ste. 200

Call in Number: 800.391.1709

Bridge: 596672

- 1) Roll Call
- 2) Approval of Agenda
- 3) Approval of Past Meetings Minutes
- 4) Treasurer's Report
- 5) Membership Report (Forest's Fellow Status)
- 6) Chapter Director Reports (Anchorage, Fairbanks, Juneau)
- 7) ASPE Calendar Update
- 8) Old Business
 - a) Continuing Education Seminar (November)
 - b) Bylaws Revision Committee*
 - c) Annual Meeting
- 9) New Business:
 - a) NSPE Voluntary Contributions
 - b) APDC Reports to Remote Chapters
 - c) 2009 QBS Grant Application
- 10) Adjourn

*Bylaw Revision Committee was planning to remain on the phone for committee meeting.