



# Alaska Society of Professional Engineers

A state society of the National Society of Professional Engineers



## ASPE BOARD MEETING

June 16, 2009

### Meeting Minutes

Meeting called to order: 12:02 PM

**1. Roll call for Quorum:** 9 present, 3 absent – Quorum Met

**Present:**

ASPE President:	Eric Eriksen
ASPE Past President:	Pat Coullahan
ASPE Vice President:	Angela Smith
ASPE Treasurer:	Greg Latreille
ASPE Secretary:	Katie Swenson
Anchorage Director:	Gerry Brown
Fairbanks Director:	Brad Fristoe
Juneau Director:	Maureen Hansen
Doug Murray	AEEF Mathcounts Coordinator

**Absent:**

ASPE President-Elect:	Deb Allen
ASPE HOD Rep:	Dave Lanning
ASPE Scholarship Chair:	Frances Isgrigg

**2. Approval of Agenda:** Approved unanimously.

**3. Approval of Past Meeting Minutes:** Minutes for April sent. Approved pending incorporation of changes.

**4. Treasurer's Report:** None.

**5. Membership Report**

- a. Chapter directors should e-mail Nancy Oswald a@ [NOSWALD@NSPE.ORG](mailto:NOSWALD@NSPE.ORG).  
Greg will e-mail everyone with a head's up.

**6. Chapter Director's Report:**

- a. Anchorage (Gerry Brown)
  - i. Lost the Anchorage chapter Vice President last months. He wasn't getting the job done and backed out of the position. Position needs to be re-filled. Also need to fill the secretary and treasurer positions.



# Alaska Society of Professional Engineers



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- ii. Gerry is President and Chapter Director right now. He has also been doing the V.P. duties recently. Need to fill open positions ASAP to ease work.
- iii. Missed the deadline for the tax 990 form. Deadline is 6/15/09. Not a big deal. Can be filed late.
- b. Fairbanks (Brad Fristoe)
  - i. Won't have chapter meetings in July or August because everyone is too busy. Will pick back up with meeting in September.
  - ii. Forward new contact list to Katie to keep track. Don't need to forward to National.
  - iii. Mat-Su was going to form their own chapter but not any more.
- c. Juneau (Maureen Hansen)
  - i. New positions elected. Had a write in for the secretary/treasurer position. Need to make sure this person is willing to do the job.
  - ii. Held halibut feed.

## 7. ASPE Calendar Update: None

## 8. Old Business:

- a. Continuing Education Seminar
  - i. November 2-6, full day. Deb has been in charge of organization.
  - ii. Deb has requested to step down from her positions with NSPE. Will not be able to continue duties for personal reasons. She held two positions – President Elect and Continuing Education Seminar Lead. Will need to find replacements for both positions. Deb may be willing to return to her positions depending; unknown for now.
  - iii. Topics for Seminar – All Chapters have discussed seminar topic options and have selected their favorites:
    - i. Anchorage – Contracts/Liability
    - ii. Fairbanks – Contracts/Design Build
    - iii. Juneau – Contracts/Liability/Design Build
  - iv. Seminar will be 8 hours long. May be good to have a variety of topics. Maybe do Contracts and Liability for 2 hours each and then Design Build for 2 hours.
  - v. New contact lead for the Seminar should contact Schwartz and see what his recommendations are. Want to make sure there is enough time for 3 topics.
  - vi. Greg Latreille volunteers to be the Continuing Education Seminar lead between the chapter directors and the speaker. Greg will make contact with Art Schwartz.
  - vii. Want to have framework of budget by July. Want to have budget, venues, invitations, etc. set by August. Need to have 2 months for proper advertising before event.
  - viii. Committee will meet separately to discuss the details.
- b. July Annual Meeting Update: None.
- c. Website
  - i. AEEF/ASPE was going to do a joint venture for the website.



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- ii. Also were going to have the ASPE website maintained and updated professionally. Goal would be to set up donations on website. Gerry has been trying to get in touch with Angie, who may be available to fill this website update/maintenance position; will let us know when she is available to discuss.

## **9. New Business:**

### a. APDC Reports to Chapters

- i. Pat Coullahan is going to follow up with APDC to see if getting update reports would be an option.

## **10. Meeting Adjourned:** Motion to adjourn by Greg Latreille. Seconded by Gerry Brown. Meeting adjourned at 1:00 PM.



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## ASPE Monthly Meeting Agenda

June 16<sup>th</sup>, 2009, 12:00 PM

**Location:** BBFM Engineers, 510 L Street, Ste. 200

**Call in Number:** 800.391.1709

**Bridge:** 596672

- 1) Roll Call
- 2) Approval of Agenda
- 3) Approval of Past Meetings Minutes
- 4) Treasurer's Report
- 5) Membership Report
- 6) Chapter Director Reports (Anchorage, Fairbanks, Juneau)
- 7) ASPE Calendar Update
- 8) Old Business
  - a) Continuing Education Seminar (November 2-6, full day, Deb has info)
  - b) July Annual Meeting Update
- 9) New Business:
  - a) APDC Reports to Chapters
- 10) Adjourn

Committees:

\*Bylaw Revision Committee was planning to remain on the phone for committee meeting.