



Alaska Society of Professional Engineers

A state society of the National Society of Professional Engineers



ASPE MEETING MINTUES

1. **Call to order 10:10 AM**
2. **Roll call:** 9 present, 1 absent, 3 stand in: Quorum is met.
Present:
President:.....Dave Lanning, P.E.
President Elect: Patrick Coullahan, P.E.
Vice President:John Hargesheimer, P.E.
Secretary: Nick Straka
Treasurer: Gregory Latreille
House of Delegates Rep:Loren Rasmussen, P.E.
Anchorage Chapter Director: Deb Allen, P.E.
Fairbanks Chapter Director:Brad Fristoe, P.E.
Juneau Chapter Director: Maureen Hansen, P.E.
Stand In:
National Representative to NSPE:.... Larry Jacobson
Mathcounts Coordinator to AEEF:... Clark Milne, P.E.
Executive Director to AEEF: Patricia Crisenberry, P.E.
Absent:
Immediate past President: Steve Noble, P.E.
3. **Approval of Agenda:** Brad moves to approve the agenda with the addition of 9.a House of Delegates report, 11.c Associate Members, 11.d. Applications for Fellows, and 11.e. State Organizations. Seconded by Maureen and passed unanimously.
4. **Approval of Minutes from February Meeting:** Minutes read off, Maureen moves to approve the minutes, seconded by Greg and passed unanimously.
5. **Reports from Chapters**
 - a. Anchorage – Deb Allen, P.E.: *See Appendix A*
 - b. Fairbanks – Brad Fristoe, P.E.: *See Appendix B*
 - c. Juneau – Maureen Hansen, P.E.: *See Appendix C*
6. **Treasurer’s Report:**
 - a. Current – *See Appendix D* – Looking at our budget, we are being hit hard on the APDC line item. We should make an effort to coordinate with APDC so they can sit in on one of our yearly meeting and have them provide us a report. Perhaps, next year we should have our lobbyist sit-in at our meeting in Juneau. We should also look into how to reduce our



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APDC dues. Loren moves to approve the budget with a second from Patrick. He budget is approved unanimously.

- b. 2008 Budget – *See Appendix E* – Our dues income should increase as we have 18 delinquent members. Loren moves to approve the 2008 budget as modified, seconded by Brad and passes unanimously. The modifications to the 2008 budget are as follows:
 - i. Reduce “Dues Income” to \$9,000.
 - ii. Add “Seminar Income” and put a \$0 for now.
 - iii. Add line item “Newly Elected Officer Travel” for \$400.
 - iv. Increase “Ballot Prep & Mailing” to \$100.

Next year it is intended to mail out the ballots with a news letter to help increase/sustain membership and participation.

7. **Continuing Education Committee – Sandman Seminar updates, etc.:** John lead the discussion regarding the Sandman Seminar.
 - a. Currently we have 30 people signed up in Anchorage, 20 in Fairbanks and 12 in Juneau. Our breakeven is around 80 participants. All the venues are selected and reserved.
 - b. The question came up as to if we should extend the deadline for the lower price. The consensus is no. The new prices shall be \$400 for members and \$500 for non-members per the date on the original flyer.
 - c. Regarding a cancellation policy, how much and what are the factors involved? All cancellations up to one week before shall be refunded at 50%, all cancellations with less than one week till the event shall not be refunded at all.
 - d. Regarding the breakdown of our profit between chapters, that will be decided after the event and we have a number to breakdown. The size will have an effect on how it will be divided up as well as the need per chapter.
 - e. The board would like to formally thank John, Deb and Maureen for all their hard work to make this seminar happen.
8. **Scholarship Committee Report – Maureen Hansen, P.E.:** *See Appendix F.* Maureen would like to note that she would like to bequeath her position as Scholarship Director to someone who would enjoy that position for several years. She said she would train her replacement upon request.
9. **Membership Committee Report – Steve Noble, P.E.:** None to report.
10. **House of Delegates Report – Loren Rasmussen, P.E.:** *See Appendix G.*



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11. Old Business:

- a. **Website** – Pat Crisenberry, P.E. Nick Straka: This topic will be discussed at the AEEF meeting.

12. New Business:

- a. Election of new officers: Loren moves to accept the Ballot Talley, seconded by Clark and passes unanimously. *See Appendix H.*
 - i. President Elect: Eric Eriksen, P.E. (Juneau) 25 votes
 - ii. Vice President: Deb Allen, P.E. (Anchorage) 26 votes
 - iii. Secretary: Katie Swenson, E.I.T. (Anchorage) 25 votes
 - iv. Treasurer (two year term): Greg Latreille, E.I.T. (Anchorage) 25 votes
- b. Next years Overall Agenda – Pat Coullahan: “Pass on that”
- c. Associate members: It looks like this will mature in the next year or so. A committee will be formed to look further into this. *This committee will be comprised of Dave, Patrick and Deb.* What does it take to be an associate member? Look into Sponsorships and solicitation rights.
- d. Applications for Fellows: Two applications, Ron Hanson and Willy Van Hemert have been sent in and approved for completeness. Now we are waiting on weather or not they will obtain Fellow status.
- e. State Organizations: Contact state organizations in an attempt for those agencies to support their PEs to obtain their PDH’s, memberships and registration, encourage employer support. Incorporate a hiring forum – engineering openings on our web site when it is up and running. Dave will write letters to state agencies to encourage participation. Nick so moves and Lauren seconds, passes unanimously.

11. Meeting Adjourned 4:35 PM, the next meeting shall be April 8, 2008.



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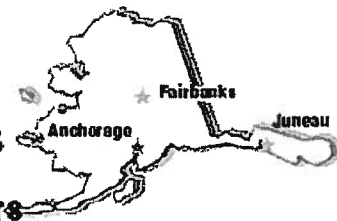
Appendix A

Anchorage Chapter Semi-Annual Report 2008

ANCHORAGE, ALASKA MARCH 14, 2008



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To: ASPE Executive Board
2008 Spring Meeting

From: Deborah S. Allen, PE
ASPE Anchorage State Director

Subject: Anchorage Chapter Semi-Annual Report
Spring 2008

The Anchorage Chapter of ASPE is pleased to provide the following report on our activities for the last six months. Please contact Deborah Allen at 265-2226 or 336-1111 if there are any questions or comments.

Chapter Goals - Definition

The vision, mission, and specific goals of the Anchorage Chapter are aligned with those of the State ASPE Strategic Plan. They are as follows:

The **Vision** of the Anchorage Chapter of the Alaska Society of Professional Engineers is to represent and serve all Alaskan engineers to better the profession and its members.

The **Mission** of the Anchorage Chapter of the Alaska Society of Professional Engineers is to promote engineers' ethical and competent practice, professional development, community service, advocacy, and networking for the betterment of all engineers and the public.

Specific **Goals** of the Anchorage Chapter of the Alaska Society of Professional Engineers, along with a description of the Chapter's efforts to further these goals are discussed below.

1. Provide education, career development, networking opportunities, and other benefits to engineering professionals and students.

The Anchorage Chapter holds regular monthly meetings that provide opportunities for local engineers to interact and discuss their careers. The Chapter works to maintain a viable society by encouraging new memberships and the maintenance of existing memberships. The Anchorage Chapter currently has 115 members, including 9 new members. The Anchorage Chapter co-chairs engineers week and offers an annual scholarship to a high school senior. The scholarship is awarded through AEEF at the E-week banquet.

2. Promote the competent, ethical, and professional practice of engineering;

In support of this goal, the topics at the Anchorage Chapter meetings regularly address these issues. The Chapter leadership stays abreast of key topics such as mandatory continuing education and general versus discipline-specific licensure.

Monthly reports on activities of the Board of Registration for Architects, Engineers, and Land Surveyors (AELS), PEPP, APDC, and ASPE State are provided at Chapter meetings.

3. Advocate the interests of engineering professionals and protect the public through an effective government relations program.

This goal includes the encouragement and further development of educational programs at the University of Alaska and K-12 schools. The Anchorage Chapter has supported this goal through the continued financial support and administration of the MATHCOUNTS and E-week programs.

4. Align the structure, activities, and governance of the Society to optimize support and resources for all programs

The Anchorage Chapter continues to provide representatives to the Alaska Professional Design Council (APDC). APDC acts as a liaison with the AELS Board through email interaction on specific issues.

5. Enhance the image and stature of engineering professionals

The Anchorage Chapter promotes this goal through ongoing and annual events such as E-week and MATHCOUNTS. The ASPE Anchorage Chapter adopted a park this summer to increase community service activities.

Meeting Summaries

The Anchorage Chapter holds regular meetings on the second Thursday of each month, excluding August. The meetings are held at the BP Energy Center. Some of the topics that have been presented at the meeting in the past year include the following.

- Mat-Su Borough – New subdivision regulations
- Conoco-Phillips – Summary of oil and gas prospects on the north slope
- Scimation LLC - processing Alaska North Slope oil production related emulsion waste streams using the patented Ohsol process
- PND – Exporting Alaska’s Technology
- Ken Walch – Engineering Ethics
- Ken Walch – Dispute Review Boards
- MOA – Highway to Highway Project
- AELS – Continuing Education Requirements

Treasurer’s Report: (Note these numbers are from 2007 – I do not have new numbers)

General Account: \$3850.09

Petty Cash: \$38.95



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Appendix B

**Fairbanks Chapter Semi-Annual Report
2008**

ANCHORAGE, ALASKA MARCH 14, 2008

**Alaska Society of Professional Engineers (ASPE)
Fairbanks Chapter
Semi-Annual Report
October 2007**

TO: ASPE Executive Board

FROM: Brad Fristoe, PE
Director
Fairbanks Chapter

The current Fairbanks Chapter Officers are:

President: Sheldon Shaw, PE
Vice President: Galen Johnson, PE
Secretary/Treasurer: Frank Wuttig

Mathcounts Coordinator: Clark Milne

Chapter Goals

The primary goal of the Fairbanks chapter is to bring in young new members. This goal is partially being pursued by developing programs that appeal to a younger audience and creating competition between organizations in bringing young members to meetings. The Sandman seminar is being used as an opportunity to promote joining ASPE.

Ongoing Initiatives

The Fairbanks chapter has also provided resources to sit on the UAF Dean of the School of Engineering & Mines selection committee. Francis Isgrigg will fill that seat. The announcement on the new Dean is expected soon.

The chapter has set up a subcommittee that will explore ramifications of the new NCEES changes on PE licensure and university requirements. This report is due in April or May.

Continuing Education: The chapter has set a program for documenting Professional Development Hours for attending chapter meetings. A half of a PDH is awarded for each meeting. The Peter Sandman symposium is being offered as another opportunity to get PDH's.

Engineer's week: A successful engineering open house was held at the University of Alaska Fairbanks with 300 participants visiting the festivities. In particular of interest was the lego sumo wrestler competition. Also that same day the local Math Counts competition was held at the University. The engineer's banquet had 100 guests and featured a talk by Pat Drukenmiller, expert on northern latitude dinosaurs.

Chapter Meetings

April: Chris Miller of Design Alaska presented the new design for the Fairbanks International Airport terminal.

May: Allen Jones of Habitat for Humanity made a presentation of the general Habitat for Humanity program nationally, and the Fairbanks program. They are building their 12th and 13th homes this summer. New homeowners have a financial responsibility for the housing with the program taking part of the costs and providing overall support.

June through August: No meetings were held

September: Dave Lanning presented information on his trip to the NSPE national meeting in Denver. His report covered some of the national issues, trends and state of NSPE, and the ramifications for ASPE and the Fairbanks Chapter.

October: Dr. Dan White, Director of the UAF Institute of Northern Engineering talked on the development of the Alaska Center for Energy and Power. The center evaluates the diversification of energy sources for the state and the development energy resources in the state.

December: Chris Miller a mechanical engineer from Design Alaska discussed monitoring building energy consumption.

January: Garrett Rychlik, Business Developer, ConocoPhillips talked about ConocoPhillips' proposal to advance the Alaska North Slope (ANS) gas pipeline project.

February: Dr. Leroy Hulseley presented research on the Yukon River Bridge deck surface. This half mile long bridge with a 6% grade and weight limitations has used wood planking in the past. Dr. Hulseley tested for strength, flexibility and friction on products of wood, ultra high density polyethylene, fiber reinforced plastic and plastic. No single answer has met all the needs for cost and maintenance.

March: Dr. Matthew Sturm, research physical scientist from the US Army Cold Regions Research & Engineering Laboratory talked about his snowmachine trip from Fairbanks to Yellowknife. The trip tracked historical, social and scientific aspects of the trail that followed old mail trails. Scientific data was collected on soil temperatures, snow conditions and contaminants.



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Appendix C

**Juneau Chapter Semi-Annual Report
2008**

ANCHORAGE, ALASKA MARCH 14, 2008



The 2007-2008 March Annual Chapter Report
for the Juneau Chapter of ASPE

Current Officers

President: Michael Lukshin, PE; 465-3979

Vice President & Secretary/Treasurer: none

Past President: Leora Houtary, EIT, 780-6151; Fax: 780-6182

State Director: Maureen Hansen, PE; 586-9788

Officers status is in a dire state and will be worse I believe after elections are held since there are no candidates at this time.

From September to May during the 2007-2008 year, monthly chapter meetings are held on the second Wednesday of each month in conjunction with the Juneau Branch of the American Society of Civil Engineers. No meetings are held during the summer months do to increase project activity, making attendance to summer meetings low. These meetings provided a forum for local engineers of varying disciplines to come together and discuss current projects and to provide a means of networking in the local engineering community. Each meeting has a guest speaker who discusses current or past projects in their field of expertise. Member attendance to these monthly meetings has ranged from 20-30. Our topics/speakers this year have been Update on CBJ projects by Engineering Director, Roger Healy, PE; USCG replacement of National Distress System by Cdr Dave Savatgy, PE; Update on Cont Ed and licensure by Mark Morris, PE member of AELS Board; Update on Sunny Point Construction by DOT SE Director Mal Menzies, PE; Juneau Harbor Projects by Port Director John Stone; combined with APDC flyin with DOT Commissioner Leo von Scheben, PE ; Exporting Alaska Technology by Dennis Nottingham, PE; New Juneau High School by Cathering Fritz, AIA; and new Valley Pool by Wayne Jensen, AIA. And we have the annual Halibut Feed scheduled for June 6th.

We currently have no method in place for recording or providing PDH units to luncheon attendees.

MATHCOUNTS: Doug Murray, PE of Murray and Associates, PC is our local mathcounts coordinator.

Engineers Week: This years engineers week was co-sponsored with the Juneau Branch of the American Society of Civil Engineers. The banquet was well attended with approximately 90 people at the Twisted Fish. Our Guest speaker was David Stone who spoke about Juneau mining history.

Membership: Membership has been dwindling and participation is poor as evidenced by our lack of officers.

Budget: Our budget and financial report will be sent directly to Greg Latreille for sending in report to IRS. We are considering purchase of Quicken to track Chapter finances.



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Appendix D

**Treasurer's Report
Past Budget 2007 – 2008**

ANCHORAGE, ALASKA MARCH 14, 2008



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March 14, 2008

Annual Spring Board Meeting Treasurer's Report

Prepared by: Gregory Latreille, ASPE Treasurer, March 8, 2008

Summary

The total amount of dues income for FY07-08 may fall short of our budgeted prediction. We may see a substantial loss for this fiscal year. ASPE has adequate funds in reserve to cover this shortfall, but I recommend the Board discuss ways to prevent showing a loss in subsequent years.

Reports

Attachments:

Banking Summary to date for FY07-08 - Quicken

Current Approved ASPE Budget for FY07-08 and banking backup – Excel

Checking Account Register to date for FY07-08 – Quicken

Savings Account Register to date for FY07-08 – Quicken

Discussion

The amount of money collected thus far for dues income – the society's primary source of income – is slightly less than 2/3 our budgeted prediction. I have identified two factors contributing to this. First, 61 of the 201 members on our membership roster have yet to pay dues. Most of these individuals simply have not yet paid, although about 18 are delinquent and a few more have been dropped. Second, in calculating the expected dues income, I neglected to take into account that our 20 or so unlicensed members pay a reduced dues rate, \$50 vs. \$75. Since most members belong to a chapter and more than half belong to a practice division, and since the practice division and chapter dues are not different for licensed and non-licensed members, ASPE collects \$57 for a typical licensed member and only \$32 for an unlicensed member. That makes a sizeable difference. As a side note, my budget for the following fiscal year adjusts the dues income to reflect this discrepancy.

If the fiscal year ended today, ASPE would show losses of about \$2,600.00, and that is without considering the allocation of non-PEPP practice division dues and Legislative Affairs Day expenses. My hope is that the March deposit from NSPE includes a surge of dues. This will help keep the numbers for FY07-08 closer to the budget and keep the society's losses at a minimum.

Some suggested discussion items for ways to prevent future losses for ASPE

- Membership drives – using the pamphlet, phone calls, seminars, and other methods to bring more engineers into the society.
- Closer look at APDC dues - \$5,500 is paid to APDC each year. For our current fiscal year, this is 66% of the total amount of dues income we have collected for 11 months of the year. Perhaps we are paying too much?

- Fund-raising events, such as seminars and social activities. Sandman's seminar should be a good test of how effective this can be.

Some other points of interest in this report and the attached documents:

Quicken lists an income line item termed "NSPE Accounting Error" with a value of \$150.00. The Excel spreadsheet also lists this as miscellaneous income. The checking account register shows this as three separate deposits, dated 8/15/07, 12/13/07, and 1/15/08. These deposits were all part of the direct deposit from NSPE in the given months. The statements that correspond with these deposits show donations of either AEEF or the ASPE state scholarship by individuals that are not members of the Alaska society. Some research shows that these individuals belong to the PE societies of other states. Hannah Besanceney is working on finding the source of the glitch and fixing it. This money will eventually be transferred to the state for which it was originally intended.

Per our previous teleconference discussions, I directed First National Bank to transfer a sum of \$12,000 from our savings account to a 12-month CD at 3.4%. This CD will mature in January 2009, at which point the sum plus interest can be reallocated or reinvested as is appropriate at that time.

The fee for our PO box increased from \$112.00 to \$128.00. A similar increase in rent has been accounted for in my budget for the following fiscal year.

The attached documents include officer travel reimbursement for the March meeting, as can be seen in the checking account register. The total officer travel reimbursement for this fiscal year is \$2,715.80, which is almost \$600.00 less than the budgeted amount. This savings is due to punctuality on the part of the officers in purchasing plane tickets. I would like to thank everyone for getting their tickets in a timely manner and ask that practice to continue to the extent possible.

Banking Summary

5/2/2007 through 3/8/2008

3/8/2008

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Category Description	5/2/2007- 3/8/2008
INCOME	
Dues Income	8,346.00
Dues Pass Through	2,754.00
Interest Inc	171.47
NSPE Accounting Error	150.00
TOTAL INCOME	11,421.47
EXPENSES	
Bank Charge	10.00
CD Bond	12,000.00
Dues	
APDC Dues	5,500.00
TOTAL Dues	5,500.00
Fees	
PO Box	128.00
TOTAL Fees	128.00
Insurance	
Other Insurance	200.00
TOTAL Insurance	200.00
Misc	108.00
Pass Through	0.00
Reimbursement	
House of Delegates Rep Travel	600.00
Officer Travel	2,715.80
TOTAL Reimbursement	3,315.80
TOTAL EXPENSES	21,261.80
TRANSFERS	
FROM ASPE Savings	1,500.00
FROM Checking	5,000.00
TO ASPE Savings	-5,000.00
TO Checking	-1,500.00
TOTAL TRANSFERS	0.00
OVERALL TOTAL	-9,840.33

Approved ASPE Budget for fiscal year 2007-2008

<u>Income</u>		Budget	Actual
Unified Dues		\$15150.00 - See Below	
	Dues Income	\$12,668.00	\$8,346.00
	Dues Pass-Through	\$2,482.00	\$2,164.00
Miscellaneous		\$0.00	\$150.00
Western Region Attendance Rebate		\$100.00	\$0.00
Interest - Savings		\$250.00	\$171.47
Voluntary Contributions			
	MATHCOUNTS	\$750.00	\$0.00
	AEEF	\$475.00	\$450.00
	ASPE Scholarship	\$400.00	\$140.00
	TOTAL	\$17,125.00	\$11,421.47

Expenses

Officer Travel		\$3,300.00	\$2,715.80
House of Delegates Rep	Travel Allowance*	\$600.00	\$600.00
President/Pres Elect	Travel Allowance*	\$600.00	
Annual Meeting	Host Chapter Support	\$500.00	
October Board Meeting	Misc Expenses	\$100.00	\$108.00
Yearly Dues	APDC + LLC Lobbyist	\$5,500.00	\$5,500.00
	Western Region	\$350.00	\$0.00
Insurance	Liability Bond	\$200.00	\$200.00
Miscellaneous	Office Expense	\$100.00	
	Ballot Prep & Mailing	\$0.00	\$0.00
	AK Dept. Commerce	\$0.00	\$0.00
	IRS	\$0.00	\$0.00
	Bank Service Charges	\$15.00	\$10.00
	PO Box	\$110.00	\$128.00
	Teleconferences	\$0.00	\$0.00
	Book Keeping	\$300.00	\$0.00
Legislative Affairs	Legislative Affairs Day	\$220.00	
Voluntary Contributions Pass Through	MATHCOUNTS	\$750.00	
	AEEF	\$475.00	
	ASPE Scholarship	\$400.00	
ASPE Scholarship	Supplemental Funds**	\$600.00	
MATHCOUNTS	Statewide Support	\$400.00	
Dues Pass-through		\$2482.00 - See Below	
	Anchorage Chapter	\$1,270.00	
	Fairbanks Chapter	\$460.00	
	Juneau Chapter	\$240.00	
	PEPP	\$512.00	
Non-PEPP Practice Division Dues		\$488.00	
	TOTAL	\$17,490.00	\$9,261.80

Savings Account Balance 4/1/07	\$15,930.91
Transfer into (out of) Savings:	\$3,500.00
Current Savings Account Bal.	\$19,602.38

Checking Account Balance 5/2/07	\$4,287.59	Total Income 07-08	\$17,125.00
Current Account Balance***	\$2,775.79	Total Expense 07-08	\$17,490.00
Total ASPE Assets:	\$22,378.17	Net Loss	(\$365.00)

Notes: * Travel allowance for the House of Delegates rep. is for travel to the national meeting and the Western Region meeting. Travel allowance for the president and president elect is for both to the national meeting, based on \$300/person/trip to be split up differently if req'd.

** The supplemental funds amt. will be increased or decreased as req'd to reach \$1,000 min. scholarship.

*** This balance is calculated per the data on this worksheet in the "Actual" column.

Register Report

5/2/2007 through 3/8/2008

3/8/2008

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Date	Account	Num	Description	Memo	Category	Clr	Amount
BALANCE 5/1/2007							4,287.59
5/18/2007	Checking	DEP	NSPE		Dues Income		685.00
5/18/2007	Checking	DEP	NSPE		Dues Pass Th...		165.00
5/31/2007	Checking	CHARGE	First National ...		Bank Charge		-1.00
6/13/2007	Checking	DEP	NSPE		Dues Income		417.00
6/13/2007	Checking	DEP	NSPE		Dues Pass Th...		108.00
6/29/2007	Checking	CHARGE	First National ...		Bank Charge		-1.00
7/17/2007	Checking	DEP	NSPE		Dues Income		399.00
7/17/2007	Checking	DEP	NSPE		Dues Pass Th...		151.00
7/31/2007	Checking	CHARGE	First National ...		Bank Charge		-1.00
8/8/2007	Checking	DEP	MATHCOUNTS Mathcounts ...		Pass Through		1,220.00
8/13/2007	Checking	1735	AEEF Mathcounts ...		Pass Through		-1,220.00
8/13/2007	Checking	TXFR	Savings Trans...		[ASPE Savings]		-5,000.00
8/13/2007	Checking	1736	Loren Rasmu... Travel Reim...		Reimburseme...		-600.00
8/15/2007	Checking	DEP	NSPE		Dues Income		514.00
8/15/2007	Checking	DEP	NSPE		Dues Pass Th...		136.00
8/15/2007	Checking	DEP	NSPE	AEEF Donati...	NSPE Accoun...		25.00
8/31/2007	Checking	CHARGE	First National ...		Bank Charge		-1.00
9/10/2007	Checking	DEP	NSPE		Dues Income		97.00
9/10/2007	Checking	DEP	NSPE		Dues Pass Th...		28.00
9/28/2007	Checking	CHARGE	First National ...		Bank Charge		-1.00
10/10/2007	Checking	DEP	NSPE		Dues Income		376.00
10/10/2007	Checking	DEP	NSPE		Dues Pass Th...		74.00
10/13/2007	Checking	1737	Maureen Han... Airfare Reim...		Reimburseme...		-309.30
10/13/2007	Checking	1738	Loren Rasmu... Airfare Reim...		Reimburseme...		-370.30
10/13/2007	Checking	1739	Brad Fristoe Airfare Reim...		Reimburseme...		-193.30
10/13/2007	Checking	1740	David Lanning Airfare Reim...		Reimburseme...		-177.30
10/13/2007	Checking	1741	John Hargesh... Airfare Reim...		Reimburseme...		-193.30
10/13/2007	Checking	1666	Quiznos Subs Lunch for Oc...		Misc		-108.00
10/15/2007	Checking	TXFR	Savings Trans... To cover trav...		[ASPE Savings]		1,500.00
10/31/2007	Checking	CHARGE	First National ...		Bank Charge		-1.00
11/12/2007	Checking	DEP	NSPE		Dues Income		919.00
11/12/2007	Checking	DEP	NSPE		Dues Pass Th...		371.00
11/21/2007	Checking	1742	Patterson Ins... Security Bond		Insurance		-200.00
11/30/2007	Checking	CHARGE	First National ...		Bank Charge		-1.00
12/13/2007	Checking	DEP	NSPE		Dues Income		2,678.00
12/13/2007	Checking	DEP	NSPE		Dues Pass Th...		917.00
12/13/2007	Checking	DEP	NSPE	AEEF Donati...	NSPE Accoun...		100.00
12/31/2007	Checking	CHARGE	First National ...		Bank Charge		-1.00
1/15/2008	Checking	DEP	NSPE		Dues Income		1,464.00
1/15/2008	Checking	DEP	NSPE		Dues Pass Th...		456.00
1/15/2008	Checking	DEP	NSPE	AEEF Donati...	NSPE Accoun...		25.00
1/31/2008	Checking	CHARGE	First National ...		Bank Charge		-1.00
2/11/2008	Checking	DEP	NSPE		Dues Income		797.00
2/11/2008	Checking	DEP	NSPE		Dues Pass Th...		348.00
2/29/2008	Checking	CHARGE	First National ...		Bank Charge		-1.00
3/8/2008	Checking	1743	Loren Rasmu... Airfare Reim...		Reimburseme...		-370.30
3/8/2008	Checking	1744	Brad Fristoe Airfare Reim...		Reimburseme...		-237.50
3/8/2008	Checking	1745	Maureen Han... Airfare Reim...		Reimburseme...		-329.50
3/8/2008	Checking	1746	John Hargesh... Airfare Reim...		Reimburseme...		-287.50
3/8/2008	Checking	1747	David Lanning Airfare Reim...		Reimburseme...		-247.50

Register Report

5/2/2007 through 3/8/2008

3/8/2008

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Date	Account	Num	Description	Memo	Category	Clr	Amount
3/8/2008	Checking	1748	Postmaster	PO Box #10...	Fees:PO Box		-128.00
3/8/2008	Checking	1749	APDC	General Due...	Dues:APDC D...		-1,540.00
3/8/2008	Checking	1750	APDC	Legislative Li...	Dues:APDC D...		-3,960.00
5/2/2007 - 3/8/2008							-1,511.80
BALANCE 3/8/2008							2,775.79
TOTAL INFLOWS							13,970.00
TOTAL OUTFLOWS							-15,481.80
NET TOTAL							-1,511.80

Register Report

5/2/2007 through 3/8/2008

3/8/2008

Page 1

Date	Account	Num	Description	Memo	Category	Clr	Amount
BALANCE 5/1/2007							15,930.91
6/29/2007	ASPE Savings	DEP	First National ...		Interest Inc		49.72
8/13/2007	ASPE Savings		Savings Trans...		[Checking]		5,000.00
9/28/2007	ASPE Savings	DEP	First National ...		Interest Inc		57.93
10/15/2007	ASPE Savings		Savings Trans...To cover trav...		[Checking]		-1,500.00
12/31/2007	ASPE Savings	DEP	First National ...		Interest Inc		63.82
1/23/2008	ASPE Savings	W/D	First National ... 12 mo CD @...		CD Bond		-12,000.00
5/2/2007 - 3/8/2008							-8,328.53
BALANCE 3/8/2008							7,602.38
TOTAL INFLOWS							5,171.47
TOTAL OUTFLOWS							-13,500.00
NET TOTAL							-8,328.53



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Appendix E

**Treasurer's Report
Future Budget 2008 – 2009**

ANCHORAGE, ALASKA MARCH 14, 2008

Proposed ASPE Budget for fiscal year FY08-09

<u>Income</u>		Last Year	Proposed
Unified Dues			
	Dues Income	\$12,668.00	\$12,098.00 → 9,000
	Dues Pass-Through	\$2,482.00	\$2,502.00
Miscellaneous		\$0.00	\$0.00 → add semin income \$0
	Western Region Attendance Rebate	\$100.00	\$100.00
	Interest - Savings	\$250.00	\$500.00
Voluntary Contributions			
	MATHCOUNTS	\$750.00	\$100.00
	AEEF	\$475.00	\$500.00
	ASPE Scholarship	\$400.00	\$200.00
	TOTAL	\$17,125.00	\$16,000.00
<u>Expenses</u>		Last Year	Proposed
Officer Travel		\$3,300.00	\$3,700.00 → \$400 for newly elected officer travel
	House of Delegates Rep Travel Allowance*	\$600.00	\$600.00
	President/Pres Elect Travel Allowance*	\$600.00	\$600.00
	Annual Meeting Host Chapter Support	\$500.00	\$500.00
	October Board Meeting Misc Expenses	\$100.00	\$100.00
	Yearly Dues APDC + LLC Lobbyist	\$5,500.00	\$5,500.00
	Western Region	\$350.00	\$350.00
	Insurance Liability Bond	\$200.00	\$200.00
	Miscellaneous Office Expense	\$100.00	\$100.00
	Ballot Prep & Mailing	\$0.00	\$0.00 → \$100 - mail ballots next year
	AK Dept. Commerce	\$0.00	\$20.00
	IRS	\$0.00	\$0.00
	Bank Service Charges	\$15.00	\$15.00
	PO Box	\$110.00	\$140.00
	Teleconferences	\$0.00	\$0.00
	Book Keeping	\$300.00	\$0.00
	Legislative Affairs Legislative Affairs Day	\$220.00	\$0.00
	Voluntary Contributions Pass Through MATHCOUNTS	\$750.00	\$100.00
	AEEF	\$475.00	\$500.00
	ASPE Scholarship	\$400.00	\$200.00
	ASPE Scholarship Supplemental Funds**	\$600.00	\$800.00
	MATHCOUNTS Statewide Support	\$400.00	\$400.00
	Dues Pass-through		
	Anchorage Chapter	\$1,270.00	\$1,270.00
	Fairbanks Chapter	\$460.00	\$450.00
	Juneau Chapter	\$240.00	\$230.00
	PEPP	\$512.00	\$552.00
	Non-PEPP Practice Division Dues	\$488.00	\$464.00
	TOTAL	\$17,490.00	\$16,791.00
		Total Income 08-09	\$16,000.00
		Total Expense 08-09	\$16,791.00
		Net Loss	(\$791.00)

Notes: * Travel allowance for the House of Delegates rep. is for travel to the national meeting and the Western Region meeting. Travel allowance for the president and president elect is for both to the national meeting, based on \$300/person/trip to be split up differently if req'd.

** The supplemental funds amt. will be increased or decreased as req'd to reach \$1,000 min. scholarship.



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Appendix F

Scholarship Committee Report 2008

ANCHORAGE, ALASKA MARCH 14, 2008



"Supporting tomorrow's
engineers today"

ALASKA ENGINEERING EDUCATION FOUNDATION

AEEF Executive Director
PO Box 81517
Fairbanks, AK 99708-1517
907-474-3971

TO: Steve Noble, AEEF President

March 14, 2008

FROM: Maureen Hansen, Scholarship Committee Chair

The statewide scholarship committee chairs for each region next year are Elden Johnson in Fairbanks; Laura Strand in Anchorage and Jim Petropolous in Juneau. I am continuing as State Chair.

Scholarship Awards Status:

2008 Awards:

There were a total of 10 applications, Fairbanks (1), Juneau (4) and Anchorage (5).

- Anchorage award \$1000 went to Marina Critchett of Homer HS
- Fairbanks award \$1000 went to Carrie Sorensen of Lathrop HS
- Juneau's award \$500 went to Sam Post of Juneau-Douglas HS
- ASPE State \$1500 award went to Isabel Bush of Juneau-Douglas HS, Juneau
- AEEF \$2000 award went to Margaret Dunn of East Anchorage HS, Anchorage

Previous Years:

- The one unpaid 2005 ASPE State scholarship has been deferred to 2008.

Scholarship Funds Status:

The new reporting/accounting system is working well and making it much easier to follow.

- Juneau Chapter currently has \$1353 on deposit with AEEF available for future use after paying 2008 award.
- Anchorage Chapter has \$10 on deposit with AEEF available for future use after paying 2008 award.
- Fairbanks Chapter currently has a balance of (\$988.63) after payment of 2008 award. The chapter will need to send funds to AEEF to cover the 2008 award.
- ASPE State currently has a balance of \$146 with AEEF including accounts payable.
 - There are two scholarships in accounts payable.
 - The funds from ASPE for the 2008 award have not yet been deposited.
 - At October '07 Board meeting it was decided to increase the ASPE scholarship to \$1500 annually using the private donations on account to cover the additional \$500 over the ASPE budgeted amount.
 - I need to review account with Pat as it appears to have a lower balance than I expected when reviewing this morning.





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Appendix G

**Annual Report of the House of Delegate
2008**

ANCHORAGE, ALASKA MARCH 14, 2008



Annual Report of the House of Delegate
Annual Meeting March 14 & 15 2008
Loren Rasmussen

I will make the report verbally but for the record, I included a short written one.

I have been regularly participating in the monthly teleconference of the Western Regional interest group. Mike Hardy the present National Director representing the Western Region will complete his term at end of the annual meeting in July so we have been receiving information from some others who are interested in running for the post.

I have purchased my tickets and hotel reservation for the next meeting of the Western Region scheduled for South Lake Tahoe April 15 2008.

Last year at the Los Vegas meeting I was selected to represent the Western Region on the National Candidate selection committee. I was chosen based on the alphabetical order of the states in the Western Region. Bob Miller, Past President, has had a couple of teleconferences, during which we completed questionnaires for candidates. We had only one candidate, Bob Grossman nominated. Therefore, in the near future the committee will conduct interview by telephone. Bob is from California and comes with a long list of endorsements.

I plan on attending the annual meeting of NSPE scheduled for July 24 & 25 2008 in Portland, Oregon. My term of office will end at the conclusion of ASPE annual 2009.

Thanks for your continued support.



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Appendix H

**Ballot Tally
2008 – 2009 Officers**

ANCHORAGE, ALASKA MARCH 14, 2008

Tally
By Mick Stralen

**Alaska Society of Professional Engineers
2008 Ballot**

President Elect

Eric Eriksen, P.E. (Juneau)
Write-in _____

||||

Vice President

Deb Allen, PE (Anchorage)
Write-in _____

||||

Secretary

Katie Swenson, EIT (Anchorage)
Write-in _____

||||

Treasurer (Two year term)

Greg Latreille, EIT (Anchorage)
Write-in _____

||||

Officers/Board Members 2008-2009

- President Patrick M. Coullahan, PE, PMP, REM, CEP (Anchorage)
- Past President (AEEF President) President Dave Lanning, PE (Fairbanks)
- Treasurer Gregory Latreille, EIT (Anchorage)
- NSPE House of Delegates Representative Loren Rasmussen, PE (Juneau)
- Southeast Regional Director, Maureen Hansen, PE (Juneau)
- Central Regional Director, Matthew Korshin, PE (Anchorage)
- Northern Regional Director, Brad Fristoe, PE (Fairbanks)
- AEEF Executive Director Pat Crisenberry, PE (Fairbanks)
- Mathcounts Representative, LaQuita Chmielowski, PE (Anchorage)