



Alaska Society of Professional Engineers

A state society of the National Society of Professional Engineers



ASPE March Annual Meeting Minutes

March 11, 2011

Location: Shannon and Wilson Conference Room, 2355 Hill Road, Fairbanks

Start time: 9:00 am

1) Roll Call

- a) *Gerry Brown – President Elect*
- b) *John Pekar – Anchorage ASPE Director*
- c) *Greg Latreille – Past President*
- d) *Galen Johnson – Vice President*
- e) *Dave Lanning – House of Delegates Rep*
- f) *Angela Smith - Treasurer*
- g) *Mike Spitz - Secretary*
- h) *Mike Dean - President*
- i) *Mike Hardy – NSPE President (Visiting)*
- j) *Frances Isgrigg – ASPE Scholarship Chair*
- k) *Brad Fristoe – Fairbanks ASPE Director*
- l) *Maureen Hansen (arrived late) – Juneau ASPE Director*

2) Approval of Agenda

- a) *Angela moved, Mike D Seconded, approved*

3) Approval of Meeting Minutes

- a) February Teleconference
 - i) *Angel moved, Brad seconds, approved.*

4) Treasurer's Report – A. Smith

- a) Review / Approve FY11-12 state budget
 - i) *Report & budget provided, attached to end of these minutes.*
 - ii) *Budget will be amended to reflect that both bi-annual meetings will be in Anchorage.*
 - iii) *It was noted that the dues were increased summer of 2010 and are reflected in the 2010-11 revenue received and reflected in the 2011-12 budget.*

- iv) *Anchorage chapter has filed their taxes this year for the 2005 to current tax periods, this will help maintain their 301(c) status.*
- v) *Fairbanks has an offset fiscal calendar from the rest of the local chapters and the state association. We are looking at correcting this.*
- vi) *John moved to accept the treasurers report, Gerry seconds, approved.*
- vii) *The 2011-12 budget was revised to reflect travel costs appropriate to the annual meetings being held in Anchorage. The revised travel budget is \$3500.*
- viii) *Budget approval motion provided by Gerry, seconded by Angela, approved as amended in item vii.*
- b) *Allocate non-PEPP practice division donations*
 - i) *Current donations to practice divisions other than PEPP are currently being allocated to the AEEF scholarship fund.*
 - ii) *Current amount available for allocation is \$312.*
 - iii) *Motion to allocate 2010-11 and 2011-12 non-PEPP allocations to the AEEF scholarship fund provided by David, seconded by Gerry, passed.*
- 5) *Chapter Reports (moved to before new business)*
 - a) *Juneau – M. Hansen*
 - i) *The Juneau chapter currently only has 1 officer Darrell Wetherall and he has indicated that he will not be continuing on past June.*
 - ii) *Membership is currently down to 16 members and no new officers are expected to step forward after this summer.*
 - iii) *Discussion occurred on whether the State Board could step in and provide the legal oversight, accounting, and other duties for the Juneau Chapter.*
 - iv) *Motion by Mike S to modify the budget and provide \$2,000 for discretionary travel to Juneau for membership promotion and to recruit new Chapter Officers. Seconded by Dave L, approved*
 - v) *Creation of a new task to work towards saving the Juneau Chapter.*
 - (1) *Members Angela, Mike S., Greg L., possibly Doug Murray or Eric Eriksen*
 - b) *Anchorage – G. Brown*
 - i) *Gerry provided a written report attached to the end of these minutes.*

- ii) *The Anchorage Report included a budget report. Angela will amend the Treasurers report to include the Anchorage Report*
 - iii) *Angela moved to accept the Anchorage Report, Mike D Seconds, approved.*
 - iv) *John Pekar is replacing Gerry Brown as Anchorage ASPE Director*
 - c) Fairbanks – B. Fristoe
 - i) *Brad provided a written report attached to the end of these minutes.*
 - ii) *Motion to approve report made by Angela, seconded by Gerry, approved.*
 - d) Report any changes in chapter director positions
- 6) Committee Reports
- a) Membership – Greg L.
 - i) *Membership numbers have floated between 182 and 189.*
 - ii) *A membership committee is needed to help track delinquencies and contact members who need to renew.*
 - iii) *Discussion occurred on the need to provide welcome contacts for new members and personal contact or letters for those whose membership is about to expire.*
 - b) Continuing Education – Greg L
 - i) *Members include Mike S., Mike D., Gerry, Greg, Maureen, Brad*
 - ii) *The committee is currently planning a series of lectures for the April WPR Meeting in Anchorage.*
 - iii) *An additional seminar is proposed for fall 2011.*
- 7) Scholarship Report – F. Isgrigg
- a) *Scholarship report provided by Frances and attached to the end of these minutes.*
 - b) *Scholarship committee is in flux, Wiley has resigned as the chair, and Laurie has joined the committee. An new chair will be named shortly*
 - c) *Four awards were made, one each in Kenai, Fairbanks, Juneau, and Kodiak.*
 - d) *All 2010 scholarships have been paid except for 1. This recipient is not currently in an accredited program. She is supposed to be starting an accredited program next year. If so, that scholarship will be paid at that time.*

- e) *M. Shayer was paid for both years at once. The board does not feel it's necessary to verify that he will still be in an accredited program next year.*
 - f) *It was discussed that some awardees are not immediately enrolled in ABET accredited programs, and therefore the award is being held until that can be verified. It was discussed that a time limit should be placed on the award for when they must be enrolled in an accredited program to receive the award. Three years was considered to be a reasonable period of time for this to occur. The final decision to implement this cap is within the powers of the scholarship committee. No Board action is necessary at this time.*
 - g) *A question was asked on the historic partitioning of the schools and where the applications should be sent too. The board conversation indicated that the committee has the ability to repartition the schools by chapter as they see fit.*
 - h) *The committee would like to increase the number of scholarships. They do not want to decrease the size of the scholarships. More funds would be necessary to do this. This conversation will be carried over to the AEEF meeting scheduled for Mar 12.*
 - i) *Motion to accept report by Angela, seconded by Frances, approved.*
- 8) APDC Report / Update –J. Pekar
- a) *APDC is currently pursuing conversations with the legislature for qualifications based selection process requirements for local communities receiving state funding for professional services.*
 - b) *AELS did pass the licensing regulation changes. The primary issue raised by the industry is how the structural engineering qualification will be enacted.*
 - c) *Motion by M Spitz in support of QBS selection processes for state funded projects, second by Dave L, approved.*
 - d) *APDC is tracking HB 28, which would allow 180 day temporary professional licenses for spouses of recently assigned military personnel.*
 - e) *The changes to the AELS license regulations may show a need for additional organizations to join the APDC as representatives of their profession.*
 - f) *APDC is lobbying for funding for UA for additional engineering education facilities.*
 - g) *Angela moved to accept the APDC report, Frances seconded, approved.*
- 9) NSPE State/National Agreement

- a) Discussion with M. Hardy
 - i) *The only issue of concern put forward by the board is the insurance requirement. There are provisions in the national agreement that would not apply to ASPE.*
 - ii) *The board discussed looking at acquiring insurance.*
 - iii) *Motion to change section 9.c. sentence 1. Replacing the "shall" with "may" and approving the President to sign the agreement. Motion presented by Dave L., Second by Gerry, approved.*
- 10) SSEC – State Society Executives Council – What is Alaska’s Role?
 - a) *Greg L. is the current representative for ASPE. The SSEC is generally comprised of professional staff from the larger State organizations. A new member needs to be selected.*
 - b) *Greg will investigate further on the ASPE role and potential member benefits.*
- 11) W&PR NSPE / PNW ASCE Joint Meeting 2011 – G Brown
 - a) Brief update on current status of planning
 - i) *Gerry provided a copy of the current flyer and an update*
 - ii) *Outstanding actions*
 - (1) *Develop a one page flyer that clarifies the date, location, and how to register.*
 - (2) *The expected budget is based on around 55 attendees to break even. Capacity is approximately 90 attendees, constrained by the lunch room size.*
 - b) Request for participation
 - i) *All Alaska board and chapter members are encouraged to attend both the seminars and the WPR meeting.*
- 12) BRAELS approved regulation changes (*moved to end of agenda*)
 - a) Further comment by ASPE regarding regulations as approved?
 - b) Comment on implementation policies
- 13) NSPE Board Mtg 4/23/2011 – request for agenda items by 3/24
 - a) *Requested that the agenda include a thank you from the Alaska Board to those NSPE Board members who were able to attend the WPR meeting on April 1&2.*
- 14) Milton F. Lunch Ethics Contest – Greg L.

- a) Encourage individuals / teams from Alaska to participate
 - b) Deadline for entries 4/15/2011
 - c) *If any teams from AK compete and win, the State chapter would donate its portion of the winnings to the AEEF scholarship fund. So moved by Angela, Seconded Mike S., approved.*
 - d) *Participation is encouraged.*
- 15) Old Business
- a) IRS Tax filing of state, chapters, and PEPP
 - i) *Included in the Treasurer report.*
 - b) Mission and Vision Statement
 - i) *Proposed Vision Statement, moved by Mike S, Seconded by Angela, approved*
 - ii) *New Vision Statement "ASPE is the recognized voice and advocate of licensed Professional Engineers in Alaska."*
 - iii) *Proposed Mission statement, by Angela, seconded by Mike D.*
 - iv) *Proposed Draft Mission Statement "ASPE is the organization of engineering professionals from all disciplines and employment sectors, that advocates licensure, promotes the ethical, competent and lawful practice of engineering, and enhances the image and interests of its members and the engineering profession." Motion fails*
 - v) *Mike S will review the Secretary's records to see if an existing mission statement exists in the files.*
 - c) Policy Binder
 - i) *The Board officers are requested to provide a list of their general duties for incorporation into a formal policy binder.*
 - ii) *The goal is to complete this policy binder by October 2011.*
 - d) 2011 ASPE Calendar
 - i) *Angela distributed the draft calendar and asked for any feedback.*
 - ii) *The opportunity was seized to set a date for the fall meeting in October. The agreed upon date for the meeting is October 22.*
- 16) New Business
- a) Officer Election – Board to recognize new Officers-Elect
 - i) *All nominated candidates were elected to their new positions.*

- ii) *Motion that the results of the election be accepted by Mike D, seconded by Brad, accepted.*
 - iii) *Updated positions for the 2011 ASPE Board of Directors are as follows.*
 - (1) *President – Mike Dean*
 - (2) *Past President – Greg Latreille*
 - (3) *President Elect – Gerry Brown*
 - (4) *Vice President – Galen Johnson*
 - (5) *Secretary – Mike Spitz*
 - (6) *Treasurer – Angela Smith (Carry over from 2010 Election)*
 - (7) *House of Delegates Rep*
 - (a) *Through July 2011 – Dave Lanning*
 - (b) *Starting Aug 2011 – Greg Latreille*
 - (8) *Scholarship Chair – Frances Isgrigg (Appointed)*
 - (9) *Anchorage Director – John Pekar*
 - (10) *Fairbanks Director – Brad Fristoe*
 - (11) *Juneau Director – Maureen Hansen*
 - b) *Constitution/Bylaw Revision Task Force – new initiatives*
 - i) *Task force is to look at the how the by-laws treat the practice divisions*
 - ii) *No new initiatives at this time*
 - c) *E-Week – Report on Activities*
 - i) *Covered in chapter reports. Banquets were successful*
 - d) *Engineer of the Year – ASPE statewide and E-Week*
 - i) *Brief conversation held on whether to create a State engineer of the year award or maintain the current local awards. Decision was to not change the current system.*
 - e) *NSPE Annual Meeting 2011 in Las Vegas – Attendees from AK?*
 - i) *Greg, Mike D., Dave L., Gerry*
 - f) *Bank accounts / savings accounts*
 - i) *Service from FNBA has not been satisfactory to date.*
 - ii) *Treasurer will look at new banking options*
 - g) *Other new business*
 - i) *None at this time.*
- 17) *Adjourn*
- a) *Motion to recess until 9 am Sat March, Angela, Gerry second, approved.*

- 18) *Reconvene Roll Call 9:10 AM following are present*
- a) *Galen Johnson – Vice President*
 - b) *John Pekar – Anchorage Director*
 - c) *Mike Spitz - Secretary*
 - d) *Brad Fristoe – Fairbanks Director*
 - e) *Frances Isgrigg – Scholarship Chair*
 - f) *Gerry Brown – President Elect*
 - g) *David Lanning – Hs of Delegates Rep*
 - h) *Greg Latreille – Past President*
 - i) *Angela Smith - Treasurer*
 - j) *Maureen Hansen – Juneau Director*
 - k) *LaQuita Chmielowski – Guest*
 - l) *Steve Shrader - Guest*
 - m) *Mike Dean – President*
 - n) *Mike Hardy – NSPE President (Guest)*
- 19) *New Items*
- a) *Reimburse John Pekar for his travel*
 - i) *Dave moved, Angela seconds, approved. Money was available in the budget*
 - b) *ASPE teleconference charges*
 - i) *Prior charges had been charged to a personal account owned by Greg L, and reimbursed by APSE.*
 - ii) *Angela moved that we accept that the board accept the 2010-2011 charges for teleconferences. Gerry seconds, approved*
- 20) *AELS regulation changes, does the board want to pursue additional actions regarding the regulation changes.*
- a) *The changes have been adopted by the AELS board and are currently under review by the State’s attorney general.*
 - b) *The current effort by the AELS board is to develop the implementation policies for the new regulations.*
 - c) *The ASPE board discussed drafting a letter of our concerns and requesting involvement in developing the implementation of the proposed regulations.*
 - d) *Maureen made a motion for Mike D to draft the proposed letter, Angela seconded, approved.*

21) *Motion to adjourn 9:49 Gerry , second Angela, approved.*