



Alaska Society of Professional Engineers

A state society of the National Society of Professional Engineers



ASPE Fall Board Meeting Minutes

26 October 2013

12:00 to 5:00PM

Location: BBFM, 510 L St Suite 200, Anchorage, AK 99501

- 1) Call to Order
- 2) Roll Call
 - a) *Officers Present:*
 - i) *Kevin Ross – ASPE Secretary*
 - ii) *Angela Smith – ASPE Treasurer*
 - iii) *Gregory Latreille – ASPE House of Delegates Representative*
 - iv) *Darrell Wetherall – ASPE President*
 - v) *John Pekar – ASPE President-Elect*
 - vi) *Gerry Brown – ASPE Past President*
 - vii) *Jeanne Bowie – Anchorage Director*
 - viii) *Brad Fristoe – Fairbanks Director*
 - ix) *Maureen Hansen – Juneau Director*
 - b) *Officers Absent:*
 - i) *Kyle Drapeux – ASPE Vice President*
 - ii) *Deb Allen – ASPE Scholarship Chair*
- 3) Approval of Agenda
 - a) Add PEPP to old business (13c)
 - b) Add officers and credit for licensure (12e) – board participation
 - c) **Motion to approve October ASPE Meeting Agenda by Angela, 2nd by Gerry, passed.**
- 4) Approval of July 30th Minutes (August Meeting Rescheduled)
 - a) **Motion to approve July ASPE Meeting Minutes by Greg, 2nd by Jeanne, passed.**
- 5) Treasurer's Report (Smith)
 - a) *See written Report.*
 - i) *ASPE currently has 180 members.*
 - ii) *ASPE has collected 4,500 Alaska Airlines Miles.*
 - iii) *IRS filing status - Fairbanks needs to file IRS information by Nov. 15.*
 - iv) *PO box has new location*
 - *The downtown post office closed.*
 - v) *No progress has been made on lining up tax years.*
 - b) *Policies for using credit/debit card.*
 - i) *Put financial limit on transactions?*
 - *Should not be an issue due to small amount of expenses.*

- c) *Multiple people can log in and monitor card transactions.*
 - d) *Angela will check with Wells Fargo about changing signature authorities for the ASPE bank account.*
 - i) *A letter from Board and a foreign letter will be required.*
 - ii) *Other banks typically allow it.*
 - e) *Easybiz – must have personal account.*
 - i) *The new treasurer will need an account.*
 - f) *Another person will need to apply for Alaska Airlines Credit Card.*
 - g) *Motion to accept Treasurer's report by Greg, 2nd by Gerry, passed.***
- 6) Secretary's Report (Ross)
- a) *Kevin confirmed that no contact information has been changed.*
 - b) *The July Meeting minutes have been updated with comments.*
 - c) *Kevin will continue to make sure Greg has up-to date minutes for website.*
- 7) Scholarship Report (Deb)
- a) *Deb not present.*
- 8) Chapter Reports
- a) Juneau – Maureen (Darrell)
 - i) *Rory Watt gave a presentation on Mine.*
 - ii) *Ken Nichols presented about airport runway safety improvement projects.*
 - iii) *The chapter balance is about \$1,400.*
 - iv) *Future of NSPE in Juneau*
 - *1-2 members attend luncheons.*
 - *16 total members.*
 - *Gerry will contact Rob Campbell, a new engineer in Juneau.*
 - b) Fairbanks – Brad
 - i) *See written report.*
 - ii) *Chapter officers need to be more active.*
 - iii) *Brad is trying to get officer meetings going again.*
 - iv) *Ashley Hall needs to get in contact with Deb.*
 - v) *The current chapter goal to update the website and develop a chapter budget.*
 - vi) *There is a lack of people applying for chapter scholarships.*
 - c) Anchorage – Jeanne
 - i) *Anchorage Chapter has 3 new board members.*
 - ii) *The goal to get the board members together more often.*
 - iii) *The chapter hosted a presentation from the Fire Marshall.*
 - iv) *It is important to find a secretary/treasurer to replace Craig Bledsoe.*
 - v) *FE exam schedule is changing, while PE exam schedule remains the same.*
 - *The chapter will need to adjust it's refresher courses accordingly.*
- 9) APDC Report (John)
- i) *Licensure fee is going to double*
 - *This is to support the cost of the investigator.*
 - ii) *Qualification Based Selection (QBS) extended to local governments.*

- *There will be an AIA education session on how to incorporate QBS.*
 - iii) *Clean up language on prohibitive ...?*
 - iv) *UAA funding – construction has started and the next level of funding needs to be reached.*
- 10) Western & Pacific Regional Report (Greg)
- a) *The focus is for the next year.*
 - b) *3 states of interest to bolster activity.*
 - i) *Utah is doing it's own thing,*
 - *Leadership ignores all attempts to communicate.*
 - *Members are paying for membership that they are not having access to.*
 - *The region is trying to open lines of communication.*
 - ii) *Arizona – struggling to find leadership.*
 - iii) *California – active society, but not active with region.*
 - c) *Annual Meeting May 22-24 at Boise State University.*
- 11) Task Force Results
- a) Continuing Education
 - Fasano Seminar (Greg)
 - (a) Results
 - (i) *Lost ~\$4000 on seminar.*
 1. *7 attendees in Fairbanks.*
 2. *25 attendees in Anchorage.*
 3. *3 attendees in Juneau.*
 - (ii) *It was a success in the sense that we are non-profit here to provide services.*
 - (iii) *The loss was split 3 ways between ASPE, ASCE, YMF.*
 1. *ASCE covering YMF's loss*
 - a. *ASPE will offer to pay half of loss*
 - b. *Motion to have ASPE State Chapter cover half of the loss from the Fasano Seminar by Angela, 2nd by Gerry, passed.***
 - (b) Lessons Learned
 - (i) *The seminar was promoted only a month out.*
 1. *It good to aim for promoting 2 months out.*
 - (ii) *We did not market out of membership pool.*
 - (iii) *Conflicts with Columbus Day and Alaska Day.*
 - (iv) *Lack of communication.*
 - (v) *Multiple societies working.*
 1. *In this situation, groups tend to rely on the other to do work.*
 - Future Seminar Ideas
 - (a) *Put together survey asking about Topics wanted, PDH's required, etc.*
 - (b) *Based on resources from the Board, only 1 seminar should be done per year.*
 - (c) *15 PDH's a year are offered on the ASPE website through webinars.*

b) Membership

- Juneau
 - (a) *Rekindle interest in current membership.*
 - (b) *Focus on bringing in new members.*
 - (c) *National – Nationwide marketing for NSPE.*

12) New Business

a) New Faces of Engineering

- i) *NSPE and E-week came up with this to recognize/promote younger engineers.*
- ii) *Nominations have been extended to Nov. 30th.*
 - *This will be sent out to the NSPE member list.*
 - *The chapter directors will distribute.*

b) Applying for NSPE Officer Visit to March Board Meeting by Nov 30

- i) Select Dates
 - *There is a new process.*
 - *Tentative date is for March 28-29, 2014. (Friday-Saturday)*
- ii) http://www.nspe.org/resources/survey/state_society_meeting.asp

c) VP Position, election of officers

- i) *VP Position*
 - *Aim to get VP's more involved/give them a job.*
 - *There is currently no real commitment.*
 - *Create something for VP to do? Or make more part of the rotation.*
 - *VP precursor to president elect?*
 - *Do we need to have VP & P in same city?*
 - *We have been functioning essentially without the position.*
 - *ASPE VP to function as AEEF Fundraising chair?*
 - (a) *Run fundraising event?*
 - *Have President Elect be fundraising Chair?*
 - (a) *Have VP put on fundraising event?*
 - *Change rotation – VP does not have to follow President elect.*
 - *3 year rotation – eliminate one of the positions.*
- ii) ***Greg will work on by-law revisions to eliminate VP position.***

d) BS+ Discussion

- i) *NCEES adopted into model law*
 - *States will not require working professionals to go back to school.*
- ii) *Greg gets the feeling that the regional membership would not be in support of this.*
- iii) *State is encouraged to write a letter.*
 - *This needs to be sent to Nancy Oswald before the meeting in January.*
- iv) *Darrell will survey members to put together opinion for society.*

e) PDHs for Board Member Participation

- i) *It would be good to give PDH's to offer incentives to get people to be active.*

- ii) *Scholarships and MATHCOUNTS are committees.*
 - *PDH's can be earned from service on the committee*
 - *2hrs service = 1 PDH.*
 - *8 hours max.*

13) Old Business

- a) State Banquet Finances - \$196.03 due Juneau Chapter?
 - i) *Previously discussed.*
- b) Moolin Seminar: Juneau Chapter yet to disburse to ASCE
 - i) *The check for \$1200 has been received.*
- c) PEPP
 - i) *Form PEG practice division?*
 - *Good mechanism to be organized.*
 - *Workshop between regulators and private sector.*
 - *Could be useful for regulators to interface with people regulated.*
 - *There is interest for PEG, which involves DEC and DOT.*
 - ii) *Hold event?*
 - *See if there are people that want to be NSPE members.*
 - *Gerry will talk to people and see if there is interest in doing an event.*
 - iii) *Give away PEPP money in scholarships.*
- d) ***Motion to Adjourn by Greg, 2nd by Brad, passed.***

14) Adjourn (4:12pm)

a) Motion Items:

- i) ***Deb coordinate with Steve on ASPE State scholarship misalignment.***
- ii) ***Deb will put together fundraising lift.***
- iii) ***Draft policy for scholarship hanging limit.***
- iv) ***Greg talk to Forrest about status as position.***
- v) ***Greg create list of questions of general membership – how they get PDH's and what they want from seminars.***
- vi) ***Chapter Officers – get Young Faces literature out to membership.***
- vii) ***Darrell to fill out officer visit form.***
- viii) ***Greg to draft by-law changes to VP.***
- ix) ***Darrell to write letter on BS+.***
- x) ***Gerry to talk ASPE budget? about accountant and e-mail Art Schwartz.***
- xi) ***Kevin will send out action items 2 weeks after meeting.***